IVOA Exec Telecon Meeting: TM51

20 November 2013: 11:00-12:00 EST

Notes: JDE
Original: 21 Nov 2013
Modified: Nov26

distribution to

Present:

Mark Allen	<mark.allen@astro.unistra.fr>	MA	*Science*
Sarah Emery Bunn	<sarah.emery@caltech.edu>	SB	Doc
Dipankar Bhattacharya	<dipankar@iucaa.ernet.in>	DB	VO-India
Janet Evans	<janet@cfa.harvard.edu>	JE	Secretary
Giuseppina Fabbiano	<pepi@cfa.harvard.edu>	GF	SAO
Françoise Genova	<francoise.genova@astro.unistra.fr>	FG	F-VO/Euro-VO
Robert Hanisch	<hanisch@stsci.edu>	RH	VAO
Marco Molinaro	<molinaro@oats.inaf.it>	MM	VObs.it
Sharmad Navelkar	<sharmad@iucaa.ernet.in>	SN	VO-India
Fabio Pasian	<pasian@oats.inaf.it>	FP	VObs.it
Sarah Ponrathnam	<sarah@iucaa.ernet.in>	SP	VO-India
David Schade	<david.schade@nrc.ca>	DS	CVO
Patricia Whitelock	<paw@saao.ac.za>	PAW	South Africa

Apologies:

Ajit Kembhavi	<akk@iucaa.ernet.in>	AK	VO-India
Irina Vavilova	<irivav@mao.kiev.ua>	IV	UKR-VO
Joachim Wambsganss	<jkw@ari.uni-heidelberg.de>	JW	GAVO

Glossary:

ArVO - Armenian VO	http://www.aras.am/Arvo/arvo.htm
AstroGrid - UK VO initiative	http://www.astrogrid.org
Aus-VO - Australian Virtual Observatory	http://aus-vo.org.au/
BRAVO - Brazil Virtual Observatory	http://www.lna.br/bravo/
China-VO - Chinese Virtual Observatory	http://www.china-vo.org
ChiVO – Chile Virtual Observatory	http://www.chivo.cl
CVO - Canadian Virtual Observatory	http://www1.cadc-ccda.hia-iha.nrc-cnrc.gc.ca/cvo/
Euro-VO European Virtual Observatory	http://www.euro-vo.org
F-VO - VO-France	http://www.france-vo.org
GAVO - German Astrophysical Virtual Observatory	http://www.g-vo.org
HVO - Hungarian Virtual Observatory	http://hvo.elte.hu
VO-India - Indian Virtual Observatory	http://vo.iucaa.ernet.in/~voi/
VObs.it - The Italian Virtual Observatory	http://vobs.astro.it/
JVO - Japanese Virtual Observatory	http://jvo.nao.ac.jp/index-e.html
RVO - Russian Virtual Observatory	http://www.inasan.rssi.ru/eng/rvo/

SA[3] – South African Astroinformatics Alliance http://www.sa3.ac.za/
SVO - Spanish Virtual Observatory   http://svo.cab.inta-csic.es
UKR-VO - Ukraine Virtual Observatory   http://www.ukr-vo.org/
VAO - Virtual Astronomical Observatory (USA) http://www.us-vo.org
IVOA - International Virtual Observatory Alliance   http://www.ivoa.net

Agenda:

1. Roll Call and Agenda
2. Identify task areas and organizations that have signed up on the web
3. Ask organizations to outline their proposal on tasks they have interest in.
    - Identify people in your organization that will be leading the task area
4. Discuss Doc & Repository upgrades and how they fit into the overall plan
    - Migration to a cloud service
    - Rewrite scripts and provide configuration management system
5. Discuss idea of a lead organization to coordinate the overall Doc & Repository area

NEXT EXEC TELECON: Tuesday Dec 03 2013, 17:00-18:30 CET

1. Roll Call and Agenda

The participants' introduced themselves and their names were recorded.

2. ID task areas and Orgs that have signed up on the web

The following organizations expressed interest in the Doc & Repository work by signing up for the following tasks by meeting time:
- Document Repository   VO.India
- Website   VO.India, VObs.it
- Newsletter   SAO
- Twiki   VObs.it, SA[3]
- E-mail distribution lists   VObs.it, SA[3]
- Domain name   VObs.it

3. Ask Orgs to outline their proposal on tasks they have interest in. Identify people in your organization that will be leading the task area

Each organization (VO-India, VObs.It, SA[3], SAO) that put intentions on the Doc & Repository coordination page participated in questions and answers along with information on how they could carry out the duties.

VO.India: SP had several questions for SB with regard to the size of the document repository (~1GB), wiki (~10GB), and email archives (~2.5GB).   Also, the workload of the current tasks associated with the Document Repository and Website were reviewed.

SB expressed a natural pairing of tasks from her perspective. Document Repository and Website; Wiki and email lists; Newsletter.

VObs.It: FP informed the group that he had the manpower for the task areas VObs.It signed up for. He also indicated that he has positive backing from management and that VObs.It can manage the domain name.

VO.India: SP inquired if there was a time boundary for the commitment. DS asked that organizations consider a 3 year commitment to establish reasonable stability of the process.

VObs.It: FP indicated he could commit to that time. INAF gave favorable review of VObs.It role in the Doc & Repository tasks. The hosting will be at the IA2 Data Center in Trieste.

VO.India: SP asked about a plan for the transfer. RH suggested the following:
- Migrate the Repository and Website to Pune
- Keep domain name at Caltech (for short-term)
- Get system up and running in Pune
- Review services and upgrade procedures over time

RH outlined the consensus reached so far:
- VO.India: Take on Document Repository / Web site
- VObs.It: Take on Email / Wiki / Domain Name
- SAO: Take on Newsletter

SA[3]: PAW indicated they were in a position to volunteer for the tasks they signed up for on Web page. They could use their HelpDesk to support the IVOA as part of the Observatory. RH suggested that they take on the role of Mirror backup to the Email, Wiki, Web pages, and Doc Repository. PAW said she'd review that proposal. It was noted that the mirror would have the positive affect that the IVOA would have a synchronized off-site copy at all times.

RH suggested the following timeline:
- Shadow Doc & Repository Functions at new sites by May; gives organization time to iron out final details with SB's help
- Become Primary site by Summer (~July)

SAO: GF outlined SAO interest in the Newsletter and said it would be a coordinated effort as currently handled by SB. Gus Muench has agreed to take on the role.

4. Discuss Doc & Repository upgrades and how they fit into the overall plan

This item was raised and briefly discussed. The consensus was to make the initial transition and then the new organizations could review the infrastructure and in time make upgrades.

5. Discuss idea of a lead organization to coordinate the overall Doc & Repository area

DS expressed the need to have a coordinator in place by January to initiate the process.

DS asked if members on the telecon had an interest in the role. FP expressed they an interest in the coordinator function and would like to review a list of technical details the role entails.

DS said he would send an email to the Interop list with an outline of what's been agreed on today, an outline of the coordination tasks, and soliciting a volunteer for the Coordinator job.

FP noted that the commitment to which organization would take on the coordinator role needed to come from the Exec. Others agreed.

FG expressed that the coordinator become a member of the TCG if they were not already on it.

6. Action items

New Action Items:

ACTION TM51-1 PAW review proposal for South Africa to be the mirror backup to the Email, Wiki, Webpages, and Doc Repository.

ACTION TM51-2 DS to send an email to the Interop list with an outline of what was agreed at the Doc & Repository telecon, an outline of the coordination tasks, and soliciting a volunteer for the coordinator job with final review by the Exec.