

## **ACTION ITEM UPDATE FOR IVOA EXEC MEETING TM21: Dec 05 2006**

prepared by NAW

27 Nov 2006

**ACTION FM19-3A EXEC Chair:** ensure that there is an agenda item for each May Exec meeting to receive and discuss the yearly TCG Coordinator report on the IVOA technical status/roadmap

**ONGOING:** will happen at the next May 2007 Exec meeting

**ACTION FM20-3A DocCoord:** to amend <http://www.ivoa.net/pub/info/IVOA-participation-Jul03.pdf> - change 'more to becoming a contributing partner in the IVOA' to 'more to being a contributing partner in the IVOA' to show ongoing requirements on member

**ONGOING:** BR to report

**ACTION FM20-3B DS/CA** to report on the outcome of the DCA uptake/ usage of VO services survey at the Jan 2007 Exec meeting

**CLOSED:** see agenda item 7 at this telecon

**ACTION FM20-3C RW/FG/Dep Chair** - decide on action to progress development of the spectral data model standard which is now critically late.

**ONGOING:** FG to report – see item 6 of this telecon.

**ACTION FM20-3D RW/FG** - generate draft procedure to be followed in terms of delivery of draft specs c.f the WG roadmap, and the procedure to follow when specs are delayed.

**ONGOING:** RW to report

**ACTION: FM20-8A DocCoord:** Update policy wording (Draft Policy on IVOA WG/IG Chairs and Vice-Chairs) and add to the IVOA web page.

**ONGOING:** BR to report

**ACTION: FM20-8B TCG:** review status of WG/IG Chairs - report at the May 2007 Exec meeting.

**ONGOING:** RW to update - see item 6 of this telecon.

**ACTION FM20-10.1 FG** to inform RP that he will take on Chair of Registry WG from after the Sept Moscow InterOp.

**CLOSED:** Ray Plante contacted by FG – he has AGREED to take on Chair of Registry role.

**ACTION FM20-11 FG/DdY/RW** to generate a draft proposal as to the role of the Chair and deputy Chair of the IVOA including an assessment of the Goals of the IVOA. Report to the Jan 2007 Exec meeting.

**ONGOING:** FG/DdY to report – see item 5 of this telecon